

Richland County Board

Agenda Item Cover

Agenda Item Name: Update of County CDBG Close Program

Department	Richland Economic Development	Presented By:	Jasen Glasbrenner
Date of Meeting:	11/17/20	Action Needed:	Review of CDBG Close Program
Disclosure:	Open	Authority:	
Date submitted:	11/13/20	Referred by:	

Recommendation and/or action language: *(summarize action/s sought by committee, e.g. present a resolution, present an ordinance, receive and file information, approve expense or grant, etc.)*

Following is an update by Richland Economic Development Director (REDD) Glasbrenner on the CDBG Close program that the county is engaged in.

- 1) Project 1: Lone Rock – Village Park – We are deep into the planning process for establishing a Village Center Park. We have had several meetings with the Village of Lone Rock leaders, Economic Development Committee, and Finance Committee. Vierbicher Consulting has attended a planning meeting and we have had a Zoom meeting with the Wisconsin Department of Administration. The Lone Rock Board will be taking action on Nov. 18th to consider some land purchasing resolutions that must be passed to advance their project concept. If that meeting is successful they will move to the next stage of planning and project cost estimating.
- 2) Project 2: Richland Center City Auditorium owned by the Richland County Performing Arts Council (RCPAC) - This project involves working to bring the building and restroom access into ADA – handicap accessible compliance by building a new elevator tower. We have had meetings with the RCPAC Board, Vierbicher Consulting, and the Wisconsin Department of Administration. RCPAC had previously engaged an architectural firm and invested in project design and planning. They are currently working to adjust the scope of the project and update the project cost estimates.
- 3) The exact allocation of the \$1.2 million dollars between the two projects has not been determined. While a 50/50 split is reasonable to consider, each project is substantially different and each project may have multiple phase goals. These phase goals, while not representing the complete vision of the project, may represent a project sub goal that is functional, useable, and therefore fundable by CDBG guidelines. The final allocation of monies between each project, unless the monies available are able to cover 100% of each project, will depend on the phase costs of each project.
- 4) At this time, it is roughly estimated that the City Auditorium project could approach \$900,000 and the Lone Rock project could approach \$600,000. At a 50/50 split this would require the RCPAC to raise additional funds of \$300,000. Director Glasbrenner has set an overall project strategy to identify phase completion points that would allow both projects be funded in a way that neither grant recipient is financially burdened. This may result in a split that is different than a 50/50 split of the funds. Director Glasbrenner has explained this strategy to both project teams as well as Vierbicher Consulting.
- 5) The CDBG Citizen Participation Planning Committee met on November 4th at 6pm for a project overview meeting.

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- 6) Next steps for each project include completing the project scopes, budgets and holding a public hearing in the area of each project. This public hearing will be facilitated by Director Glasbrenner with consulting oversight provided by Vierbicher. These hearing must be noticed at least 14 days in advance.
- 7) The final projects and grant applications will need to be approved by both the County Finance & Personnel Committee and the full County Board.
- 8) See the attached Checklist and Timeline Document

Background: *(preferred one page or less with focus on options and decision points)*

Attachments and References:

Richland County CDBG Checklist and Timeline 11-13-20	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	No financial impact		

This CBDG Close process is in regard to a fund balance of approx. 1.2million that the county has in its possession. The funds must be returned to the state by Jan 2021. We are able to recover those funds in the form of two project grants for use inside the county pending successful project applications.

Approval:

Jasen Glasbrenner

Department Head

Review:

Administrator, or Elected Office (if applicable)
